



CROMARTY AND DISTRICT COMMUNITY COUNCIL

Minutes of AGM meeting held on Monday 25th June 2018
in the Hugh Miller Institute

MINUTES
ADOPTED
24.6.2019

Present

Community Councillors: Jacquie Ross (JR) Chair, Estelle Quick (EQ) Treasurer, Kenneth MacFarlane (KM), Rosemarie Hogg (RH)

Youth Representative:

Highland Councillor(s): Cllr Gordon Adam (GA)

Police Scotland: -

Member(s) of the public:

Community Council Minute Secretary: Gillian McNaught (GM)

1	<p><u>Chairman's Welcome & apologies</u> JR welcomed Councillors and representatives.</p> <p><u>Apologies:</u> Diane Brawn (DB) Secretary, Cllr Craig Fraser (CF), Alan McDonald (AM), Gabriele Pearson (GP).</p>	
2	<p><u>Approval of AGM minutes, 26th June 2017</u> Approved by EQ and seconded by KM.</p>	
3	<p><u>Matter arising from previous AGM Minutes</u> No matters arising.</p>	
4	<p><u>Chair's Annual Report</u> JR presented the 2017/18 Chair's report, (Appendix A).</p>	
5	<p><u>Treasurer's Annual Report</u> EQ presented the Audited Final accounts for year 2017-18, (Appendix B). Financial performance is very similar to last year, with assets considerably more due to Gala Funds and £5000 for the Ferry Slipway repairs.</p> <p>Members gave a vote of thanks to Margi Campbell for auditing the C&DCC Final Accounts and for doing so very promptly.</p>	

6	<p><u>Election of Office Bearers</u></p> <p>Jacquie Ross, Estelle Quick and Diane Brawn stood down for the purposes of the election process. Gillian McNaught (GM) took the Chair for nominations and the following officers were elected:</p> <p>Chair: Jacquie Ross, nominated by RH and seconded by EQ.</p> <p>Treasurer: Estelle Quick, nominated by JR and seconded by KM.</p> <p>Secretary: Diane Brawn, nominated by JR and seconded by EQ.</p> <p>The C&DCC Youth Representative position is currently vacant.</p> <p>GM was thanked and JR took back the Chair of the meeting.</p>	
7	<p><u>Set C&DCC Meeting Dates 2018-2019</u></p> <p>JR proposed that 10 meetings would take place on the last Monday of each month in the Hugh Miller Institute, Church Street, Cromarty @ 7.30pm except for July and December. Agreed. The dates are as follows:</p> <p><u>2018</u> 27th August 24th September 29th October 26th November</p> <p><u>2019</u> 28th January 25th February 25th March 29th April 27th May 24th June & AGM @ 7pm followed by an ordinary meeting @ 7.30pm</p>	
8	<p><u>AOB -</u></p>	

	JR thanked everyone for attending and for their input. The meeting concluded at 7.15pm.	
	Date of next AGM Monday 24th June 2019 @ 7pm, Hugh Miller Institute, Cromarty.	

Appendix A
Agenda item 4

I can't believe that this is my 3rd chair's report - time certainly flies. Although every year is busy they have all been very different. Cromarty has had another successful year where we have seen huge commitment from the many organisations and volunteers in providing events and improvements for the local community and visitors alike.

The annual crowd pleasers have been very successful. The sun shone for the Open Gardens and flower festival and the town was extremely busy. The crime weekend was very well attended and boasted an excellent list of speakers. The Gala Committee provided a great week of entertainment and we must thank them for the financial contribution they have made. The Arts Trust has been very busy putting on many workshops and musical events. The open studios weekend was also well received. We are very lucky to have such talented and willing people in the town who, year after year, work together for the benefit of the community.

There have also been a number of new ventures this year. We welcome some new businesses to the town, The Slaughterhouse Coffee Shop and Calluna Gift Shop - we wish them well. The sun did not shine for the very first Cromarty Community Rowing Club Regatta but that did not hamper the enthusiasm of the teams who attended, many left commenting on the excellent atmosphere and welcoming nature of the town which was very nice to hear. Thanks go to the organising committee and to Drew Mann in particular.

We must also welcome the new team at Cromarty Medical Practice. It was such a relief to have the practice finally taken over and fully operational once again.

The Harbour Trust has had a successful year. Their funding success has seen many improvements to the harbour in recent months and it was excellent to hear that they have recently secured another £60,000 to go towards further improvements. Funding bids take a huge amount of time and thanks must go the Trust team who have persisted with the process and have been hugely successful.

Plans were afoot to replace the current ferry with a larger model but unfortunately the bid put forward by Highland Ferries and the promise of community backing was not enough to beat off the stiff competition so Renfrew Rose is back in business for this year. Work still needs to be carried out to improve the slipways and there may still be a possibility of an upgrade to the ferry in the future.

We are following up on replacement grit bins for the hardworking gritting team. Thanks for their efforts in identifying the requirements and indeed putting together an instruction video for operation of the gritter. We were pleased that they were awarded a grant from the Ward Discretionary Budget to upgrade their equipment and again thank them for all their hard work.

I feel that the financial constraints highlighted by the Highland Council and all related organisations are really being felt at community level. It is becoming more and more difficult to get results and indeed responses for our concerns regarding community matters. A great deal of time is taken up reporting and following up on issues. Often we find that financial support is not or no longer available. One case in point is the redevelopment of the area at Whitedykes where we were led to believe that the Highland Council would work with us to provide parking and other facilities. We have recently been told that this will no longer be the case as funding is no longer available. This is very disappointing but seems to be a common response, we will follow this up. Local people do, however, continue to make us aware of issues in and around the town and we will continue to press for solutions whenever we can.

Finally a short report on the work of the Development Trust over the past few months. We are delighted to report that the Townlands Barn is now in community ownership and research is being carried out by the Barn Group, working with various partners, to start moving things forward to the benefit of the community. The Housing Group are currently collating their needs questionnaire and will be meeting with Albyn and Highland Council in the coming weeks to discuss next steps. The Thrift Shop Group were bitterly disappointed that the Dairy is not currently useable due to regulations but continue to have discussions with Planning to find solutions to this problem. The Development Trust will hold their first Annual General Meeting at the end of the summer to report back more fully on the work that has taken place and set the agenda for the year ahead. I would like to take this opportunity to thank all those involved in the Development Trust for their time and effort.

In conclusion I would like to thank all council members for their continuing commitment in times of financial hardship that can be very frustrating, particular thanks and farewell to Alan Macdonald who leaves us for pastures new. We wish him well in his new job and his new house in Inverness. Thanks, as always, to Gillian McNaught who always keeps me right and provides an exceptional service as Minute Secretary, to Craig Fraser who supports the Community Council and the Cromarty Community at every turn. Thanks to Alan Plampton for his management of the Victoria Hall, an unenviable task; thanks to Bryn Leyshon who has handled his role as Youth Rep this year very professionally and final thanks to the residents of Cromarty and District who continue to support the many initiatives and events throughout the year.

Jacque Ross

Chair

Find us on 

Appendix B
Agenda item 5

CROMARTY & DISTRICT COMMUNITY COUNCIL

ANNUAL ACCOUNTS

I have audited the accounts relating to the above for the year to 31st March 2018 and have examined the books and documentation relating thereto and have received all the information and explanations which allow me to report that the Accounts for the year reflect a true and fair statement of the Cromarty & District Community Council (including the Victoria Hall) intromissions at the foregoing date.

Signed Margi Campbell

6 High Street Cromarty IV11 8UY

M Campbell 13 May 2018

CROMARTY & DISTRICT COMMUNITY COUNCIL
Consolidated Statement of Financial Position (including Victoria Hall)
as at 31st March 2018

<u>31 March 2017</u>		<u>31 March 2018</u>
£		£
	ASSETS	
	Current Assets	
	Other Current Assets	
0.00	Council Accounts Receivable	0.00
865.50	Victoria Hall Accounts Receivable	956.50
<u>865.50</u>	Total Other Current Assets	956.50
	Cash at Bank and in hand	
22,136.51	Council BoS Current Account	25,164.68
22.88	Council Petty Cash	5.23
17,859.45	Hall BoS Current Account	18,672.11
152.15	Hall Petty Cash	117.07
13,722.83	Youth Work BoS Current Account	16,305.69
<u>53,893.82</u>	Total Cash at bank and in hand	<u>60,264.78</u>
	Total Current Assets	£ 61,221.28
£ 54,759.32		
	LIABILITIES	
	Current Liabilities	
0.00	Council Accounts Payable	0.00
5,662.16	Victoria Hall Accounts Payable/Advance Rental	6,320.79
<u>5,662.16</u>	Total Current Liabilities	<u>£ 6,320.79</u>
£ 49,097.16	Total Current Assets less Current Liabilities	£ 54,900.49
	Represented by -	
	Capital and Reserves	
1,411.81	Council Accumulated Fund	1,623.44
211.63	Surplus/(Deficit) for the Year	216.98
<u>1,623.44</u>		1,840.42
48.93	Ferry Slip Fund	5,000.00
1,045.25	Seaplane Plinth Fund	48.93
667.77	Bonfire Night Fund	1,085.78
96.12	Splash & Dash Fund	565.82
5,214.69	Community Christmas Fund (prev Lonna's Lights Fund)	302.95
988.50	Gala Day Fund	6,730.41
400.00	Monday Club Fund	548.50
	Tractor Operations Fund	400.00
	Tractor Maintenance Fund	72.40
604.30	Publications Reprinting Fund	900.70
11,018.75	Cromarty Rising Fund	7,222.36
242.72	Emergency Resilience Fund	242.72
202.06	Gluren bij de Buren Fund	202.06
6.86	Open Gardens Fund	6.86
	Victoria Hall Fund	13,214.94
	Surplus/(Deficit) for the Year	<u>209.95</u>
13,214.94		13,424.89
13,722.83	Youth Cafe Projects Fund	16,305.69
<u>£ 49,097.16</u>	Total Capital and Reserves	£ 54,900.49

**Consolidated Statement of Financial Performance (including Victoria Hall)
for year ended 31st March 2018**

<u>Year to 31st March 2017</u>			<u>Year to 31st March 2018</u>	
£			£	
	INCOME			
	1,447.86	Total Community Council Income	1,429.89	
	12,202.27	Total Victoria Hall Income	10,667.80	
£	<u>13,650.13</u>	TOTAL CONSOLIDATED INCOME	£	<u>12,097.69</u>
	EXPENDITURE			
	914.53	Total Community Council Administration Costs	916.51	
	321.70	Total Council Other Costs	296.40	
£	<u>1,236.23</u>		£	<u>1,212.91</u>
	10,866.78	Total Victoria Hall Costs	10,457.85	
£	<u>10,866.78</u>		£	<u>10,457.85</u>
£	<u>12,103.01</u>	TOTAL CONSOLIDATED EXPENDITURE	£	<u>11,670.76</u>
£	<u>1,547.12</u>	CONSOLIDATED SURPLUS/(DEFICIT) FOR THE YEAR	£	<u>426.93</u>
	Analysed by -			
	211.63	COMMUNITY COUNCIL	216.98	
	1,335.49	VICTORIA HALL	209.95	
£	<u>1,547.12</u>		£	<u>426.93</u>

Independent Examiners Certificate

I hereby certify that the Accounts to the 31st March 2018 are an accurate summary of the underlying books and records of Cromarty & District Community Council.

Signature: Margi Campbell *M Campbell* Date: 23 May 2018
 Print Name Margi Campbell, 6 High Street Cromarty IV11 8UY

CROMARTY & DISTRICT COMMUNITY COUNCIL
Detailed Statement of Financial Performance
for year ended 31st March 2018

<u>Year to 31st March 2017</u>		<u>Year to 31st March 2018</u>
	Income	
0.00	Bank Interest received	0.00
463.00	Publications	445.05
984.86	HC Admin Grant	984.84
0.00	Other Grants and Donations	0.00
0.00	Miscellaneous Income	0.00
<u>1,447.86</u>	Total Income	<u>1,429.89</u>
	Expenditure	
	Administration costs	
0.00	Election Costs	0.00
0.00	Gardening Mtce Costs	0.00
145.78	Insurance	166.01
53.95	Internet costs	53.95
33.00	Miscellaneous	55.00
16.80	Printing, Postage & Stationery	41.55
0.00	Repairs etc	0.00
500.00	Secretarial Services	500.00
130.00	Storage Rental Costs	65.00
35.00	Subscriptions & Fees	35.00
0.00	Venue Hire costs	0.00
914.53	Total Administration costs	916.51
0.00	Christmas expenses	0.00
8.20	Monday Club Fund shortfall	0.00
0.00	Publications expenses	0.00
313.50	Publications Reprinting Fund Transfer	296.40
0.00	Gifts & Donations	0.00
<u>1,236.23</u>	Total Expenditure	<u>1,212.91</u>
<u>£211.63</u>	Surplus/(Deficit) for the Year	<u>£216.98</u>

CROMARTY & DISTRICT COMMUNITY COUNCIL
Statement of Financial Position
as at 31st March 2018

<u>31 March 2017</u>		<u>31 March 2018</u>
£	ASSETS	£
	Current Assets	
	Other Current Assets	
865.50	Hall Debtors	956.50
0.00	C&DCC Debtors	0.00
<u>865.50</u>	Total Other Current Assets	<u>956.50</u>
	Cash at bank and in hand	
22,136.51	C&DCC Current Account 0305	25,164.68
22.88	Council Petty Cash	5.23
17,859.45	Hall BofS Account 1246	18,672.11
152.15	Hall Petty Cash Account	117.07
<u>13,722.83</u>	Youth Cafe Account 1254	<u>16,305.69</u>
<u>53,893.82</u>	Total Cash at bank and in hand	<u>60,264.78</u>
<u>54,759.32</u>	Total Current Assets	<u>61,221.28</u>
	Current Liabilities	
0.00	C&DCC Accounts Payable	0.00
<u>5,662.16</u>	Hall Accounts Payable/Advance Fees	<u>6,320.79</u>
<u>5,662.16</u>	Total Current Liabilities	<u>6,320.79</u>
<u>49,097.16</u>	Total Current Assets less Current Liabilities	<u>54,900.49</u>
<u>£49,097.16</u>		<u>£54,900.49</u>

Represented by -

Capital and Reserves			
1,411.81	Accumulated Fund	1,623.44	
211.63	Surplus/(Deficit) for the Year	<u>216.98</u>	
<u>1,623.44</u>			1,840.42
11,879.45	Victoria Hall Fund	13,214.94	
1,335.49	Surplus/(Deficit) for the Year	<u>209.95</u>	
<u>13,214.94</u>			13,424.89
13,722.83	Youth Café Projects Fund		16,305.69
	Ferry Slip Fund		5,000.00
48.93	Seaplane Plinth Fund		48.93
1,045.25	Bonfire Night Fund		1,085.78
667.77	Splash & Dash Fund		565.82
96.12	Community Development Fund (formerly Lonna's Lights Fund)		302.95
5,214.69	Gala Day Fund		6,730.41
988.50	Monday Club Fund		548.50
400.00	Tractor Operations Fund		400.00

604.30	Tractor Maintenance Fund	72.40
11,018.75	Publications Reprinting Fund	900.70
242.72	Cromarty Rising Fund	7,222.36
202.06	Emergency Resilience Fund	242.72
6.86	Gluren bij de Buren Fund	202.06
	Open Gardens Fund	6.86
<u>£49,097.16</u>		<u>£54,900.49</u>

VICTORIA HALL

Detailed Statement of Financial Performance for year ended 31st March 2018

Year to 31st March 2017		Year to 31st March 2018
<u>£</u>		<u>£</u>
	Income	
92.37	Donations & Gifts	103.75
0.00	Grants	0.00
10,309.90	Hall rental income	8,764.05
0.00	Interest Income	0.00
<u>1,800.00</u>	Office Rental	<u>1,800.00</u>
12,202.27	Total Income	10,667.80
	Expend	
	Office Expenditure	
0.00	Professional fees	0.00
0.00	Dues and Subscriptions	0.00
1.89	Printing, Postage & Stationery	20.08
0.00	Sundry Petty Cash	0.00
0.00	Telecom & Internet	0.00
<u>1.89</u>	Total Office Expenditure	<u>20.08</u>
	Premises Expenditure	
859.38	Electricity	-207.00
377.76	Insurance	350.00
2,045.49	Oil	2,403.46
3,560.14	Repairs and Maintenance	3,817.15
116.08	Supplies	254.12
955.00	Water charges	869.00
<u>7,913.85</u>	Total Premises Expenditure	<u>7,486.73</u>
	Staff Costs	
2,951.04	Salaries	2,951.04
<u>2,951.04</u>	Total Staff Costs	<u>2,951.04</u>
10,866.78	Total Expenditure	10,457.85
<u>1,335.49</u>	Surplus/(Deficit) for the Year	<u>209.95</u>
<u>£1,335.49</u>	Surplus/(Deficit) for the Year	<u>£209.95</u>